

Open minutes of a meeting of the Shareholder and Joint Venture Group for Oxford City Council Companies

on Wednesday 16 December 2020

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SJVG members:

Councillor Brown (Chair)	Councillor Turner (Vice-Chair)
Councillor Hayes (Vice-Chair)	Councillor Chapman
Councillor Clarkson	Councillor Hollingsworth
Councillor Rowley	Councillor Linda Smith
Councillor Upton	

Officers representing the Council and/or supporting the Shareholder:

Anita Bradley, Monitoring Officer/ Head of Law and Governance
Nigel Kennedy, s151 Officer / Head of Financial Services
Paul Leo, Council Director
Tom Hudson, Scrutiny Officer, Law and Governance
Jennifer Thompson, Law and Governance

Company Directors and support staff present for all or part of the meeting (see individual minutes for details):

Lindsay Cane, Company Secretary for Oxford Direct Services, Housing Group and OxWED
Stephen Clarke, Director, Housing Group and Barton Oxford LLP
Mike Day, Director, Housing Group
David Watt, Housing Group
Simon Howick, Managing Director, Oxford Direct Services
Tim Sadler, Director, Oxford Direct Services
Tom Bridgman, Director, OxWED
Kevin Minns, Managing Director, OXWED

Apologies:

Councillor Tidball sent apologies.

18. Declarations of interest

None.

19. SJVG Confidentiality and private session

The Shareholder and Joint Venture Group members agreed that all items relating to the individual companies would be discussed in private session. They agreed to exclude the public and also all directors and officers who were neither their advisers nor had a direct relationship with the respective company being discussed. The public webcast concluded at this point.

20. Scrutiny comments and/or recommendations

This item was considered in private session.

21. Barton Oxford Limited Liability Partnership (LLP): (Part Private)

Present for this part of the meeting

Stephen Clarke (LLP Director)

a) Barton LLP Quarterly Performance report (Part open, part private)

This item was considered in private session.

22. Oxford West End Development (OxWED) (Private)

Present for this part of the meeting

- Tom Bridgeman (OxWED Company Director, Oxford City Council)
- Kevin Minns (Managing Director, OxWED)

Others in attendance

- Lindsay Cane (Company Secretary)

a) OXWED: Update to Shareholders December 2020 (Private)

This item was considered in private session.

23. Oxford City Housing Ltd - The Housing Group (Private)

Present for this part of the meeting

- Stephen Clarke (Company Director)
- Mike Day (Managing Director)

Others in attendance

- David Watt (OCHL Strategic Finance Manager)
- Lindsay Cane (Company Secretary)

a) OCHL Strategic 10 Year Business Plan (Private)

This item was discussed in private session. The SJVG approved the business plan as submitted.

Cllr Clarkson left during this item.

b) Finance and KPI Update Report - Housing Group of Companies - December 2020 (Private)

This item was taken in private session.

24. Oxford Direct Services Ltd and Oxford Direct Services Trading Ltd (ODS)

Present for this part of the meeting

- Tim Sadler (Company Director)
- Simon Howick (Managing Director)

Others in attendance

- Lindsay Cane (Company Secretary)
- Gregor Budde (Finance Director)

a) ODS Business Plan 2021 - 2025 (Private)

This item was discussed in private session. The SJVG approved the business plan as submitted.

Cllr Smith and Cllr Upton left during this item.

25. Minutes of the previous meeting [part private]

The private and public minutes of the SJVG meeting held on 16 September 2020 were agreed as a true and correct record.

26. SJVG Dates of next meetings

The next scheduled meeting of the SJVG will be held on 17 March 2021. Other meetings may be arranged as required.

The meeting started at 6.00 pm and ended at 8.15 pm

Chair

Date:

Note: the next meeting is on Wednesday 10 February 2021